



Date: 17-08-2021

Version: 1.0

## Moodle Learning Management System Guidelines Released by the GCB

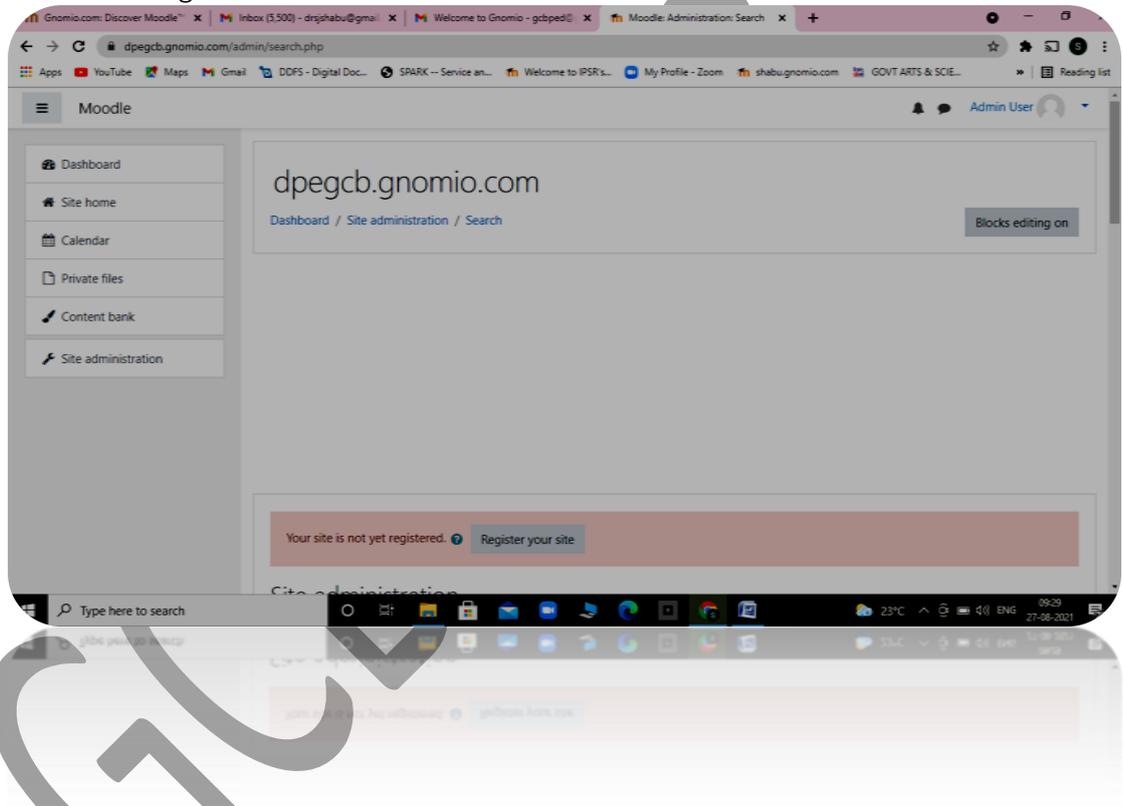
### 1. How to add course

Click on “site administration” (Seen at the bottom of the admin panel)

You will land on the below page

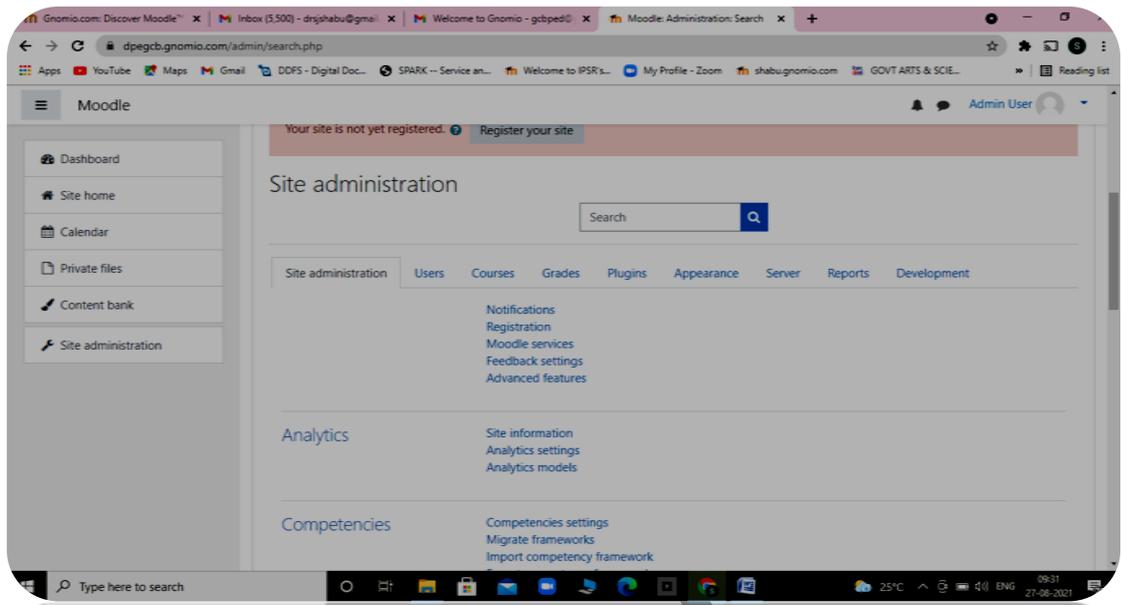
There is no change if you register your site or not

No need to register the site

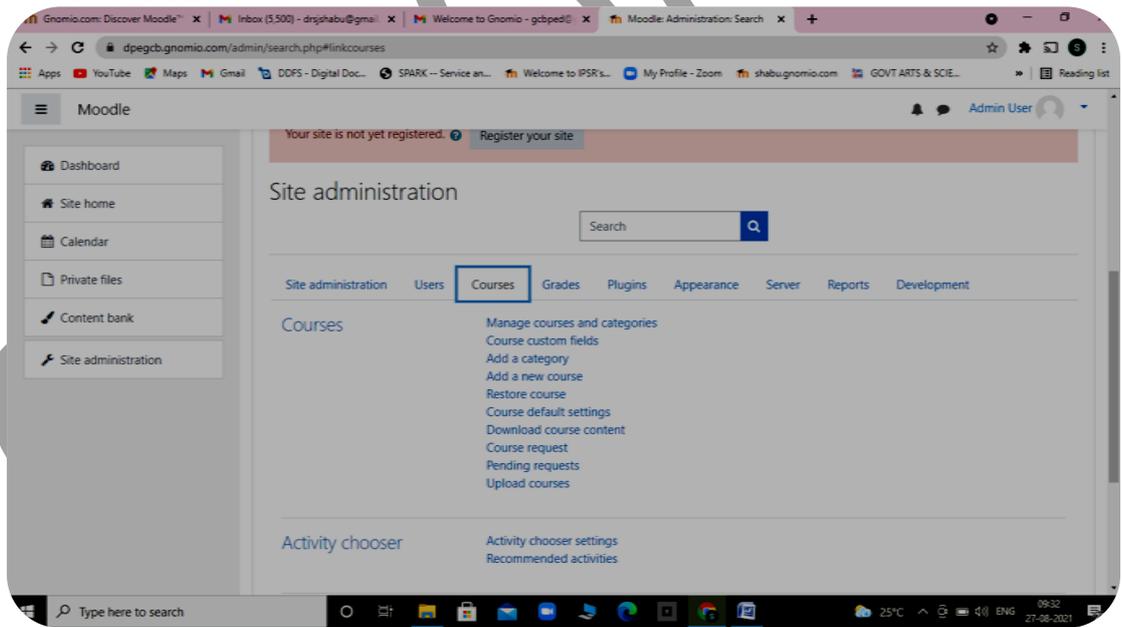


Scroll down

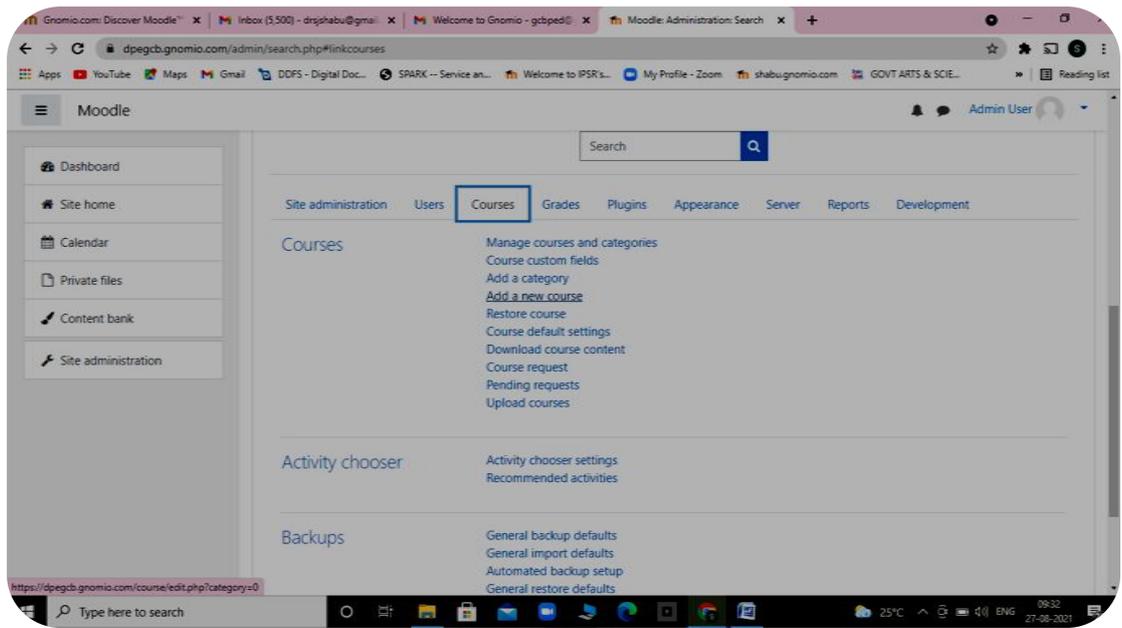
You can see the below page



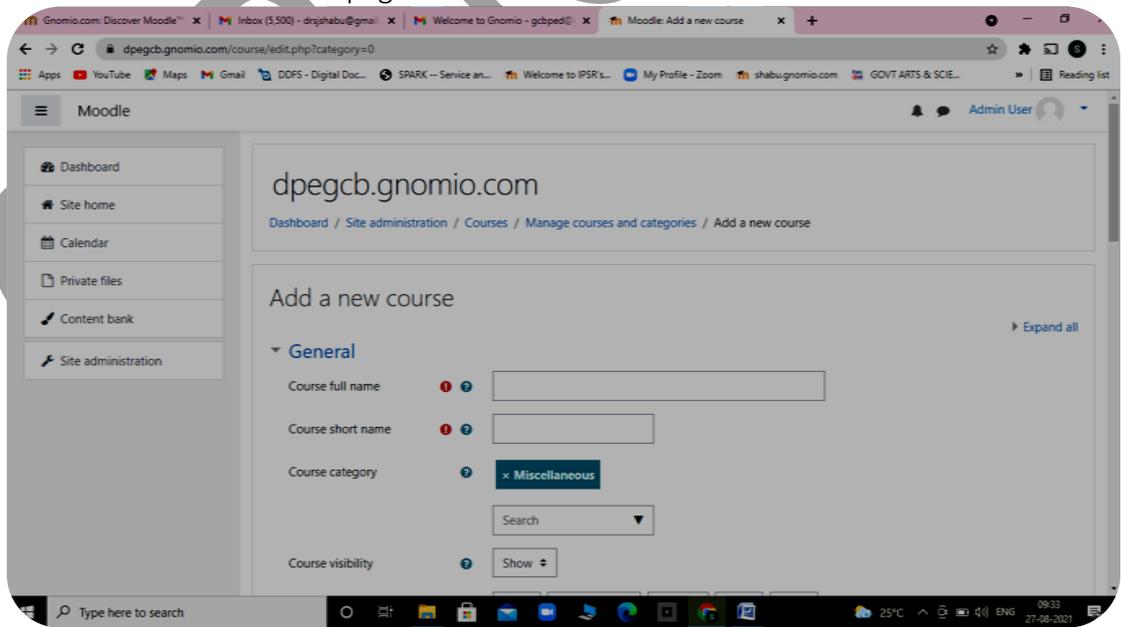
Click on courses



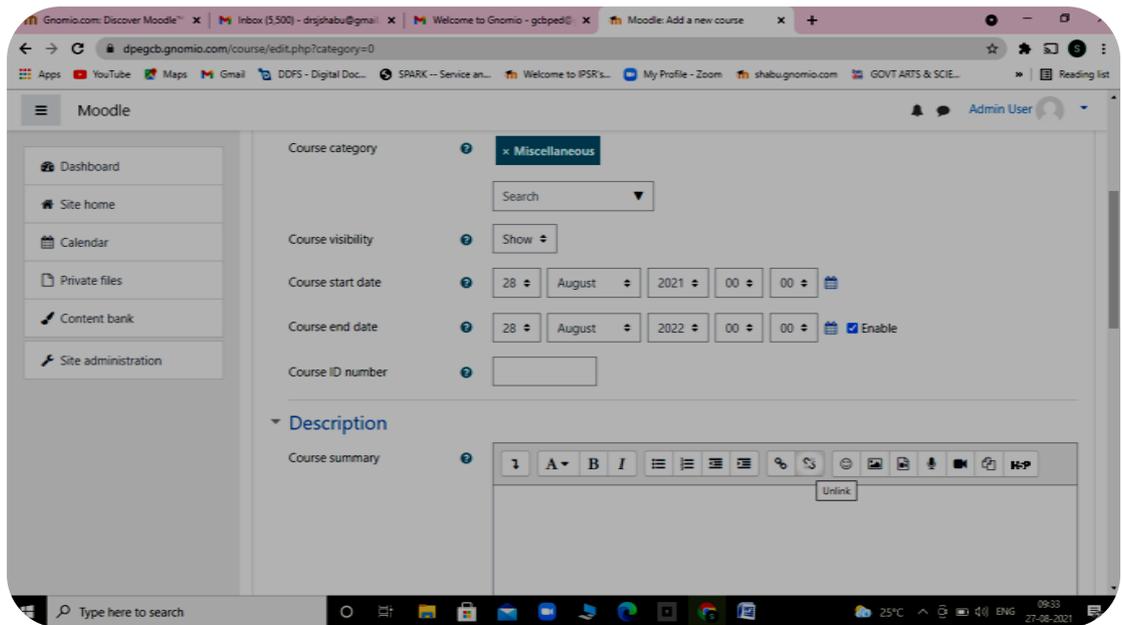
Click on "add a new course"



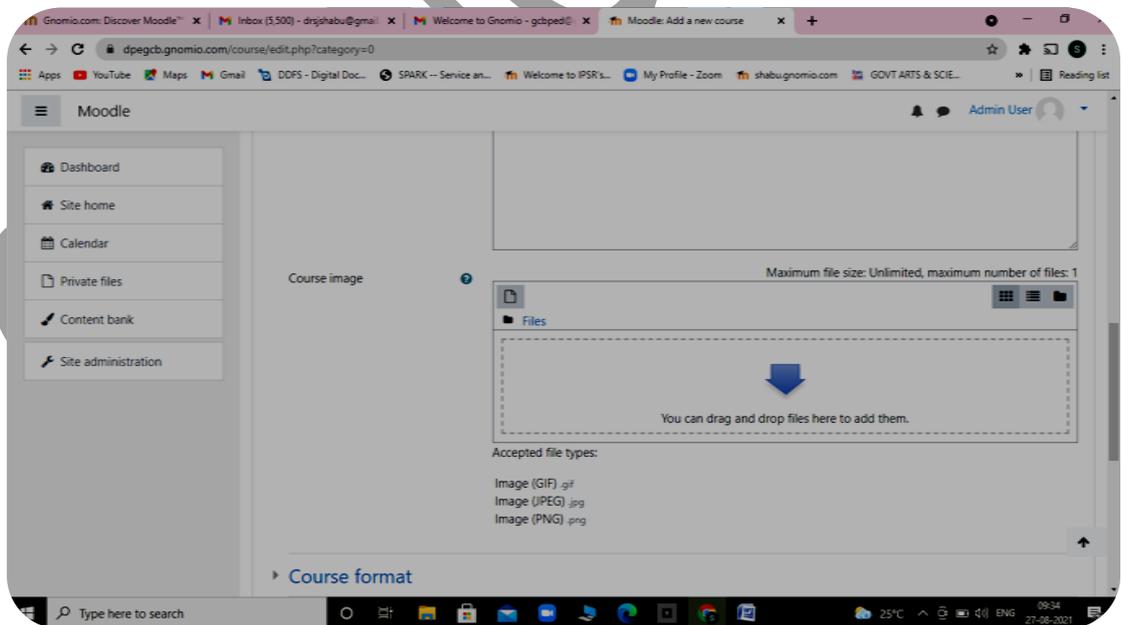
You will land on the below page



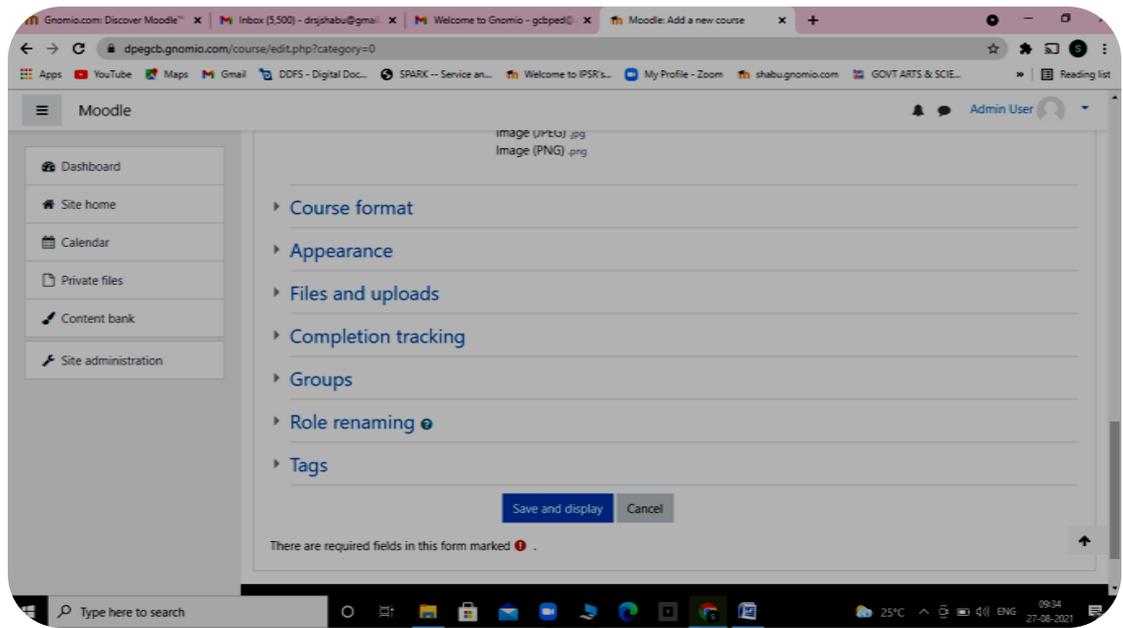
Scroll down  
You will see as below



Scroll down  
You will see as below



Scroll down  
You will see as below



After enter the required fields click on “save and display”

2.