

**Dr. B. R AMBEDKAR MEMORIAL GOVT. ARTS & SCIENCE COLLEGE
BALUSSERY, KOZHIKODE**

INTERNAL QUALITY ASSURANCE CELL MEETNGS

Date	Time	Venue	Meeting No.
19-07-2021	7.30pm	Online Google Meet	2/21-22

Agenda :

1. Affiliation Confirmation
2. Introduction of department wise Vision and Mission
3. Introduction of department wise displaying of famous "quotes"
4. Introduction of Outcome Based Education (OBE)
5. Introduction of Moodle LMS (First phase conducting examinations)
6. Conducting workshop on uplift of our education (Since we are reaching to 10 years on inception)
7. Updating department details in the website. The last date 31-07-2021

Members

Sl. No	Name	Designation	Position	Meeting Attendance
1	Dr. S. J. Shabu	Assistant Professor	Principal In charge & IQAC Coordinator	
2	Shri. Aravindakshan K	Rtd. Engineer, KILA	External Member	
3	Shri. Sarvy Joseph	Assistant Professor in Commerce	Member	
4	Shri. Abbas P. M	Assistant Professor & HOD, Arabic	Member	
5	Smt. Anaswara. P. R	Assistant Professor & HOD, English	Member	
6	Shri. Jayesh. P. Nair	Assistant Professor & HOD, Hindi	Member	

The following decisions were taken in the meeting

1. It is decided to fix the confirmation affiliation team visit depends on the availability of the members of the expert panel of the University of Calicut
2. It is decided to inform all the faculties to finalize the department wise vision and mission and incorporate the same in the respective websites as early as possible.

3. It is decided to inform all the faculties to finalize the department/subject wise quotes and display/scroll through the digital media centrally through the Library.
4. It is decided to conduct a workshop on Outcome Based Education (OBE)
5. It is decided to conduct a workshop on Moodle LMS (open source learning Management System -First phase without dealy)
6. It is decided to conduct a workshop which includes MLA, Ex MLA, Panchayath President, Ward Councilor, Ex Principals, well wishers and so on the discussion of uplift of our education, since we are reaching to 10 years on inception. This can be preferably an offline meode.
7. It is decided to instruct all the faculties to update their website before 31-07-2021
8. The meeting ends at 10.30pm



Dr. S. J. Shabu
Associate Professor in Physical Education
In Charge of Principal
& Coordinator, IQAC